



Discover what
you're made of

Accounting Internship (Athens, Greece) start your journey

[IMERYS](#) is a global world leader in mineral-based specialties for industry with a presence in 40 countries with 16.000 employees worldwide.

Where will you work? In the Shared Services Center Europe located in Kifissia - Company Bus provided

When will you start? Immediately

How long will it last? 6 months

Support the GL/AR/AP team by:

- Evaluating and reviewing accounts payable balances, including accounts analysis and review of cash disbursements
- Processing accounts payable adjustments for errors or omissions
- Monitoring purchase orders and prepare accruals for month and year end closing
- Supporting fixed assets activities and ensure intercompany activities are performed in a timely and efficient manner
- Supporting intercompany activities
- Reconciling the balance in the fixed asset subsidiary ledger to the summary-level account in the general ledger
- Booking journal entries (revenue, accruals, provisions, reclasses)
- Ensuring the accurate and timely application of customer payments on a daily basis

What will make you successful ?

- You have a Bachelor degree in Accounting, Finance or Business
- You are fluent in English
- You are self-reliant and are not afraid to set ambitious goals

What could you expect from this opportunity ?

- You will become a member of a team of high caliber professionals from the Finance Organization working on real and targeted topics and practice your knowledge and skills in various topics in the accounting field.
- You will join a winning team and company that fosters a collaborative, diverse & inclusive work environment where ideas and taking initiatives are highly appreciated
- You have the opportunity, after the completion of the internship, to find a permanent job in our company

Our people speak for us, [explore](#) life at IMERYS and send your CV to:
vasiliki.mavrokefalou@imerys.com